

Actors Circle Budget Form  
2013-2014 Season

Show: \_\_\_\_\_ Director: \_\_\_\_\_

Dates: \_\_\_\_\_ to \_\_\_\_\_ Number of Performances: \_\_\_\_\_

Cast Size:(M)\_\_\_\_(F)\_\_\_\_ Scripts Needed: \_\_\_\_\_ Rights Holder: \_\_\_\_\_

===== Play Selection Committee =====

Producer: \_\_\_\_\_

Set Designer: \_\_\_\_\_ Builder: \_\_\_\_\_

Lighting Design: \_\_\_\_\_ Operator: \_\_\_\_\_

Sound Design: \_\_\_\_\_ Operator: \_\_\_\_\_

Properties: \_\_\_\_\_ Costumes: \_\_\_\_\_

Stage Manager: \_\_\_\_\_ House Manager: \_\_\_\_\_

Crew: \_\_\_\_\_

== Personnel (name if known or indicate if help to identify someone is needed) ==

Budget Detail (attach additional sheets if more space is needed)

Rights: \$ \_\_\_\_\_

Scripts: \$ \_\_\_\_\_

Director: Fee: \$ \_\_\_\_\_

<sup>i</sup>Publicity: Flyers: \$ \_\_\_\_\_ Mailings: \$ \_\_\_\_\_ subtotal: \$ \_\_\_\_\_

Other/Comment: \_\_\_\_\_  
\$ \_\_\_\_\_

<sup>ii</sup>Programs: \$ \_\_\_\_\_

Set: Builders Fee: \$ \_\_\_\_\_

<sup>iii</sup>Materials: \_\_\_\_\_ \$ \_\_\_\_\_

<sup>iii</sup>Paint: \_\_\_\_\_ \$ \_\_\_\_\_

<sup>iv</sup>Other/Comment: \_\_\_\_\_  
\$ \_\_\_\_\_

Set Decoration:

<sup>iv</sup>Description/Cost \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

Lighting: Gels/GOBOs/Specials:

<sup>iv</sup>Description/Cost \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

Special Effects:

<sup>iv</sup>Description/Cost \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

Sound:

<sup>iv</sup>Description/Cost \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_

<sup>v</sup>Properties (attach separate breakdown) \$ \_\_\_\_\_

<sup>iv</sup>Costumes (attach list with special requirements) \$ \_\_\_\_\_

Other Costs: (attach breakdown and justification) \$ \_\_\_\_\_

Subtotal: \$ \_\_\_\_\_

<sup>i</sup>Facilities Cost (for 2013-2014 Season): \$ \_\_\_\_\_

Total \$ \_\_\_\_\_

<sup>i</sup> Cost provided by Board of Directors

<sup>ii</sup> Cost provided by Board of Directors unless special needs exist

<sup>iii</sup> Cost provided by Set Builder (or estimates available in guidelines)

<sup>iv</sup> List special requirements and if known, cost estimates

<sup>v</sup> Attach list from script or other suitable source if properties list is extensive